

# SECTION 4: START THE PROCESS

## SELF-REFLECTION QUESTIONNAIRE

	Not really	A little	Somewhat	Pretty much	Very much
1. Our principal and other administrators are very committed to creating a truly tobacco-free school environment.					
2. Use of tobacco in our school, on school grounds and property, and at school events occurs very seldom.					
3. Our administrators, staff, students, parents and visitors are aware of our tobacco-free school policy.					
4. Our tobacco-free policy is comprehensive and clear.					
5. All staff members report all tobacco policy violations they observe.					
6. We have a designated administrator to handle reports of tobacco-free policy violations.					
7. We have a progressive discipline policy in place for students who violate the tobacco-free policy, saving out-of-school suspension for repeat violators.					
8. We are aware of youth-oriented tobacco cessation services and refer students who use tobacco to them.					
9. We educate and support students and staff members to quit using tobacco.					
10. Our school considers cultural, language, socioeconomic and other differences in the ways we implement the policy.					
11. We ban electronic cigarettes and treat them the same as other tobacco products, including confiscation and disposal.					